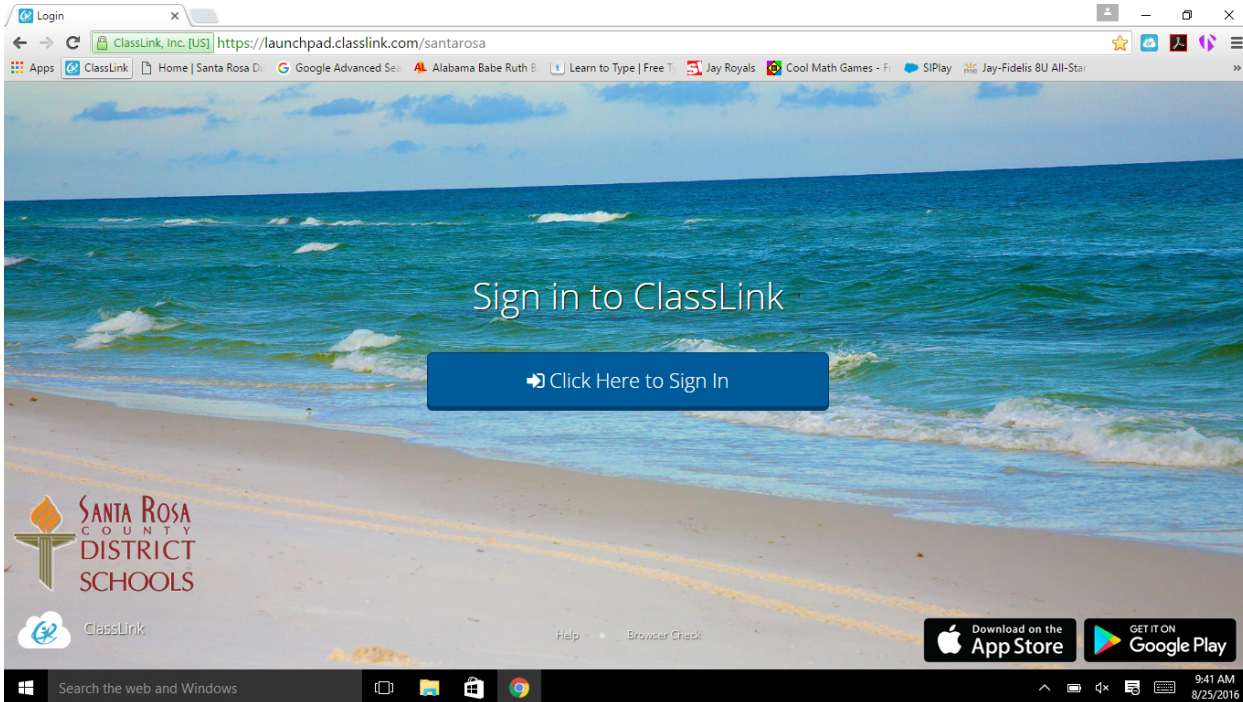


## Logging into ClassLink Outside of School for Students and Parents

1. On a laptop or computer, visit ClassLink at <https://launchpad.classlink.com/santarosa> (Chrome browser preferred). You can also visit the home page of the [school district](#) and click on the link from there. You might want to bookmark the page in your browser.
2. Click the **Click Here to Sign in** button.



3. Type in the student's district email address in this format: [studentID@students.santarosa.k12.fl.us](mailto:studentID@students.santarosa.k12.fl.us). Next type in the student's district password. Click the **Sign In** button. Note: Elementary school teachers provide passwords to their students. Middle and high school students set their own password the first time they login to a computer at school.

A screenshot of the Santa Rosa County Schools login form. The page has a blue vertical bar on the left side. The text "Santa Rosa County Schools" is displayed at the top. Below it, the text "Sign in with your organizational account" is shown. There are two input fields: the first contains the email address "5712121212@students.santarosa.k12.fl.us" and the second is a password field with masked characters ".....". A blue "Sign in" button is located below the password field.

4. That's it! When you finish with ClassLink, always log out of ClassLink AND close the browser, especially before another student logs into ClassLink.

