

# Bell Schedule



2016 - 2017

<b>ITV</b>	<b>9:15</b>	<b>-</b>	<b>9:20</b>
<b>1</b>	<b>9:20</b>	<b>-</b>	<b>10:11</b>
<b>2</b>	<b>10:16</b>	<b>-</b>	<b>11:07</b>
<b>3</b>	<b>11:12</b>	<b>-</b>	<b>12:03</b>
<b>4</b>	<b>12:08</b>	<b>-</b>	<b>1:29</b>
<b>5</b>	<b>1:34</b>	<b>-</b>	<b>2:25</b>
<b>6</b>	<b>2:30</b>	<b>-</b>	<b>3:21</b>

**1<sup>st</sup> Lunch**  
**12:03 - 12:29**

English, ESE,  
Foreign Language,  
Art, Drama

**2<sup>nd</sup> Lunch**  
**12:34 - 12:59**

Math, SGA,  
Social Studies,  
All Office Runners  
(Admin/Guid/SS/Media)

**3<sup>rd</sup> Lunch**  
**1:04 - 1:29**

Science, Reading,  
Technology, PE/Hope,  
Band, ROTC, Yearbook,  
Compass/Virtual

51 minute periods

Students should report to the cafeteria if they arrive prior to the 9:05 bell. Students should obtain a pass from their teacher if they need to be in the building prior to 9:05.

## Pep Rally Schedule

<b>ITV</b>	<b>9:15</b>	<b>-</b>	<b>9:20</b>
<b>1</b>	<b>9:20</b>	<b>-</b>	<b>10:04</b>
<b>2</b>	<b>10:09</b>	<b>-</b>	<b>10:53</b>
<b>3</b>	<b>10:58</b>	<b>-</b>	<b>11:42</b>
<b>4</b>	<b>11:47</b>	<b>-</b>	<b>1:07</b>
<b>1<sup>st</sup> Lunch</b>	<b>11:42 - 12:07</b>	<b>2<sup>nd</sup> Lunch</b>	<b>12:12 - 12:37</b>
		<b>3<sup>rd</sup> Lunch</b>	<b>12:42 - 1:07</b>
<b>5</b>	<b>1:12</b>	<b>-</b>	<b>1:56</b>
<b>6</b>	<b>2:01</b>	<b>-</b>	<b>2:45</b>
<b>Pep Rally</b>	<b>2:45</b>	<b>-</b>	<b>3:21</b>

2:35 Students released by section via intercom.

44 minute periods

## Early Release Schedule

<b>No ITV</b>			
<b>1</b>	<b>9:15</b>	<b>-</b>	<b>9:39</b>
<b>2</b>	<b>9:44</b>	<b>-</b>	<b>10:08</b>
<b>3</b>	<b>10:13</b>	<b>-</b>	<b>10:37</b>
<b>4</b>	<b>10:42</b>	<b>-</b>	<b>12:02</b>
<b>1<sup>st</sup> Lunch</b>	<b>10:37 - 11:02</b>	<b>2<sup>nd</sup> Lunch</b>	<b>11:07 - 11:32</b>
		<b>3<sup>rd</sup> Lunch</b>	<b>11:37 - 12:02</b>
<b>5</b>	<b>12:07</b>	<b>-</b>	<b>12:31</b>
<b>6</b>	<b>12:36</b>	<b>-</b>	<b>1:00</b>

24 minute periods

**"EXPECT EXCELLENCE"**



## *Gulf Breeze High School*

**Daniel F. Brothers**  
Principal

**Rebecca L. Brown**

Assistant Principal

**Sean Tomey**

Assistant Principal

**Jon Watts**

Assistant Principal

675 Gulf Breeze Parkway · Gulf Breeze, FL 32561 · (850) 916-4100 · Fax (850) 916-4109

Dear Parents and Students of Gulf Breeze High,

Welcome back! I hope this letter finds you well rested after your summer vacation and now looking forward to another outstanding school year at Gulf Breeze High School. Whether a returning student, or new to our Dolphin family, I extend my warmest greetings! I also offer a special welcome to our newest Dolphins, the Gulf Breeze High School graduating Class of 2020!

You should know that you are part of one of the best schools in the nation. I am looking forward to a very exciting and rewarding school year. I am also energized knowing the dynamic faculty and staff with whom you and I will be working.

For those of you new to our school, the entire staff is here to make every effort possible to ensure that each of you has a positive and productive educational experience. Parents are always welcome to visit the school and strongly encouraged to be actively involved in your student's education. I encourage all parents to join with our faculty and staff to make Gulf Breeze High School the best place possible for students to learn and grow academically, physically, and socially. It will take all of us, you, me, and our faculty and staff, to focus our collective energy on the work that needs to be done to ensure student success. I invite each of you to volunteer, join the Parent-Teacher-Student Organization (PTSO), as well as Booster Clubs and other activities that support our students.

Thank you for your much needed support as I look forward to a bright and promising year for our students. Together we make a difference!

Sincerely,

**Danny Brothers**

Daniel F. Brothers  
Principal

## School Directory

<b>Attendance Line</b>	916-4110
Main Number-Automated Attendant	916-4100
Lillian Ewens-Athletic Secretary	916-4104
Carolyn Morgan-Principal's Secretary	916-4105
Matt Alt-Athletic Director/Buses	916-4106
<b>STUDENT SERVICES</b>	
Becky Brown- Assistant Principal	916-4115
Karen Parr-Secretary	916-4110
Maureen Vantassel-Student Services Aide	916-4111
Ninalyn Oxenham -Student Services Aide	916-4112
Stacey Crowhurst	916-4114
<b>DEAN OF STUDENTS</b>	
Patrick Keen	916-4113
Sarah Barker	916-4125
<b>RESOURCE OFFICER</b>	
David Eskridge	916-4127
<b>PREVENTION COUNSELOR</b>	
Leann Knapp	916-4116
<b>CURRICULUM &amp; GUIDANCE</b>	
Sean Tomey-Assistant Principal	916-4118
Beth Hardee-Secretary	916-4117
Jasmine Crowell-Transcripts/Withdrawals	916-4117
Carol Warner-Counselor (A-C)	916-4122
Joanna Johnson-Counselor (D-J)	916-4123
Annett Edwins-Counselor (K-Q)	916-4120
Ashley Turner- Counselor (R-Z)	916-4130
Melissa Laux- Data Entry	916-4121
<b>DUPLICATION SERVICES</b>	
Natalie Tatro	916-4151
<b>BOOKKEEPER</b>	
Tiffine Havemann	916-4150

## School Directory

<b>TEACHER PLANNING AREAS</b>	
Art	916-4162
Boys PE	916-4134
Business/Technology	916-4161
DCT	916-4179
Drama	916-4139
English	916-4141
ESE	916-4140
Family/Consumer Science	916-4138
Field House-Bobby Clayton	916-4136
Foreign Language	916-4145
Gifted	916-4135
Girls PE	916-4133
Math	916-4142
Newspaper-Ken Killam	916-4141
Science	916-4143
SGA	916-4164
Social Studies	916-4144
Varsity Sports Room	916-4157
Yearbook	916-4141
<b>CAFETERIA</b>	
Karen Patshy	916-4126
<b>BAND ROOM</b>	
Zack Dykes	916-4128
<b>TECHNOLOGY CONTACT</b>	
Angel Humphrey	916-4129
<b>ROTC</b>	
Lt. Col. David Landfair	916-4131
Charles Clark	916-4168
<b>LIBRARY</b>	
Margaret Whibbs	916-4132
<b>TESTING</b>	
Tammy Hamlin / Kara Black	916-4174

## *Table of Contents*

<b>Content</b>	<b>Page Number</b>
Activity Fee	12
Aggressive Acts	20
Alcohol	20
Alma Mater/Fight Song	7
Athletics	12
Attendance	11
Bell Schedule	1
Bus Procedures	12
Cellular Phones	20
Cheating	21
Checking Out	12
Clinic	13
Closed Campus	13
Clubs, Organizations	26
Code of Student Conduct	13
College Information	33
Dances	13
Defiance of Authority	21
Deliveries	13
Detentions	19
Discipline	18
Dolphin Grade-line	35
Dress Code	21
Drugs	22
Due Process	19
Electronic Devices	20
Evacuation Drills	13
False Information	23
Fighting	23
Food and Drinks	13
Free Lunch	14
GPA and Class Rank	34
Graduation Exercises	34
Graduation Requirements	34
Guidance & Curriculum	31
Gym Lobby/PE Area	14

## *Table of Contents*

<b>Content</b>	<b>Page Number</b>
Health Cards	14
Internet Safety	36
Library/Media Center	14
Lockers	14
Lost and Found	14
Medication Policy	15
Mission/Vision	8
Parking	15
Pornography	23
Profanity	23
Public Notices and Posters	15
School Calendar	9
School Resource Officer	16
School Trips	16
Searches	16
Sexual Harassment	16
Skip Days	16
Summer School	34
Suspension, Alternative Placement	19
Tardy Policy	23
Technology Use	17
Telephone Directory	3
Telephone Use	16
Testing, Standardized	31
Textbooks	17
Theft	24
Tobacco	25
Truancy; Skipping Class	24
Valuables	17
Verbal Abuse	25
Visitors	17
Yearbook	17

## *Alma Mater*

The Blue and Gold will always be,  
our memory supreme,  
Where silver sands and waters blue,  
surround her golden dreams.  
We give to her our hearts and minds,  
in all she strives to do.

To the  
**BLUE** and **GOLD**  
of  
**GULF BREEZE HIGH,**  
we ever will be true.

*James D. Crawford, 1970*

## *Fight Song*

We will win (**BLUE**) fight (**GOLD**)  
all the way,  
Yell the **DOLPHINS** loud and long!  
We will win (**BLUE**) fight (**GOLD**)  
all the way,  
As we raise our victory song.  
We will win each game with strength and ease,  
Put our foes where they belong;  
And we'll never stop till we reach the top,  
With our colors BLUE and GOLD!

*James D. Crawford, 1970*

## *Mission Statement*

**The mission of Gulf Breeze High School is to achieve and maintain an academic environment that fosters learning for all students, regardless of ability and background.**

**Our teachers, students, administration, staff, parents, and community assume responsibility for the progress and success of each student.**

**Ultimately, we must prepare our students to be problem-solving, creative, productive, and responsible citizens in an ever-changing world.**

### ***Vision Statement***

- A. We believe that student learning is the highest priority for our school and that clear goals and high expectations for student achievement should guide our curriculum and extracurricular activities.**
  
- B. We believe the learning environment must honor academic growth, innovation, diversity, and personal expression in a safe, respectful, and supportive manner.**
  
- C. We believe that our curriculum and personal example should foster strong personal values.**
  
- D. We believe that a commitment to continuous improvement is imperative if our school is to keep pace with rapidly evolving technology and to continue to inspire our students to become confident, self-directed, life-long learners.**

### **Expect Excellence**

**SANTA ROSA COUNTY SCHOOL BOARD  
2016-2017 CALENDAR**

**PRE-PLANNING .....August 8-16, 2016  
POST-PLANNING .....June 5-6, 2017**

**STUDENTS BEGIN .....August 15, 2017**  
**STUDENTS LAST DAY .....June 2, 2017**

**PLANNING DAYS:**

October 17  
January 6  
March 17

**9 WEEKS**

Aug. 15 – Oct. 14 (44 days)  
Oct. 18 – Dec. 21 (41 days)  
Jan. 9 – March 16 (47 days)  
March 27 – June 2 (48 days)

**REPORT CARDS**

October 28  
January 20  
April 7  
June 2 (begins cycle)

**MID-TERM REPORTS**

September 16  
November 18  
February 10  
April 28

**LAST DAY FOR SENIORS**

May 26, 2017

**EARLY RELEASE DAYS**

December 19, 20, 2016 – Semester exams-Middle/High Schools  
December 21, 2016 – Last day of 1<sup>st</sup> semester  
May 31, June 1, 2017 – Semester exams-Middle/High Schools  
June 2, 2017 – last day of school

**PROFESSIONAL DEVELOPMENT DAYS**

September 14, 2016 – early release day  
November 2, 2016 – early release day  
February 15, 2017 - early release day

**HOLIDAYS:**

July 4	Independence Day
September 5	Labor Day
November 11	Veterans Day
November 21-25	Fall Break/Thanksgiving
Dec. 22 – Jan. 5	Christmas Break
January 16	Martin L. King Birthday
February 20	Presidents' Day
March 20-24	Spring Break
April 14	Good Friday
May 29	Memorial Day

**HIGH SCHOOL GRADUATION DATES**

May 23 – Locklin Tech.	6:00 P. M.
May 25 – Santa Rosa High	7:00 P. M.
May 27 – Pace High	11:00 P. M.
May 27 – Navarre High	2:30 A. M.
May 27 – Gulf Breeze High	6:00 P. M.
May 30 – Jay High	6:00 P. M.
May 30 – Milton High	8:00 P. M.
May 31 – Blended Academy	5:00 P. M.
June 1 – Central High	6:00 P.M.

**SEMESTER EXAMS**

**1<sup>st</sup> Semester**

6 period December 19, 20, 21

**2<sup>nd</sup> Semester**

6 period May 31, June 1, 2

**FINAL EXAMS FOR SENIORS**

May 24, 25, 26

**STORM DAYS (IF NEEDED)**

**1<sup>st</sup> Semester**

October 17  
December 22

**2<sup>nd</sup> Semester**

March 17  
June 5

School Board Approved 11/17/2015

# General Policies



ARRIVAL PROCEDURES

Once students arrive on school grounds, they are **NOT** allowed to leave campus without permission. Students arriving after 9:25 must sign in with Student Services. Parent/Guardian must call within three days to excuse tardy. Students may wait in the cafeteria or on the cafeteria deck until the school building is opened (at 9:05). Students who leave after arriving at school without checking out properly through Student Services will be considered skipping. Leaving school grounds or failure to be in the assigned or designated place during the school day (i.e., class, library, etc.) is considered skipping and will be addressed as such.

### **ATTENDANCE:**

**EXCUSED ABSENCES** Excused absences shall be granted in accordance to the **Santa Rosa County Code of Student Conduct** and shall include but not be limited to 1) personal illness, 2) medical or dental appointments, or 3) prearranged absences approved by Student Services. It is the responsibility of each student's parents/guardians to notify the school of his/her child's absence. This can be done by calling student services at **916-4110**. Gulf Breeze High School accepts excuses by phone or e-mails with a parent name and daytime phone number provided for verification. Parents/guardians should call the same day of the absence to excuse the absence if possible. If no call is received the day of the absence, a computerized call-out service will notify the parents/guardians of the absence(s) and tardy(ies) of each student. The parent/guardian must notify the school to provide the reason for the student's absence or respond to the school's inquiry about the reason for the absence, or it becomes an unexcused absence. Failure of proper notification from a parent/guardian **within 3 days** of an absence will cause the absence to remain unexcused, and no make-up work will be allowed for any assignments missed or tests taken that day. (See "UNEXCUSED ABSENCES").

If the principal deems that a parent or guardian is allowing excessive, unreasonable absences, he or his designee may require written proof, i.e., doctor's or dentist's note, court summons, etc., justifying the student's absences; otherwise, those absences will be considered unexcused.

**NOTE:** Students absent from school will be responsible for all work and assignments missed during the absence, and for making arrangements with teachers to make up work within **3 days** after returning to school. **School-sponsored activities (absences that are recorded as Code 2) will not count as absences; however, students must make up all work missed.** Also, students must do the following:

- Pre-arrange predictable absences with the Assistant Principal for Student Services.
- Be in class for 25 minutes to receive credit.
- Complete all work assigned during the absence unless given an extension by the teacher.
- Turn in all assignments **given prior** to a **pre-arranged** absence the **first day of return** to school unless given an extension by the teacher.
- Make up any tests or other assignments announced prior to a **pre-arranged** absence the first day back to school or at the teacher's discretion.

**UNEXCUSED ABSENCES** - Unexcused absences include 1) absences without notification from parents within 3 days of the absence; 2) skipping school or class(es); or 3) suspension. An unexcused absence shall be defined as, but not be limited to, any absence accrued as a result of truancy (class skip), suspensions, pleasure trips (such as vacations and shopping trips), and other avoidable absences not prearranged by the student and parent. Any student with an unexcused absence in a class shall **not** be allowed to make up school work missed during the unexcused period and shall be given zeroes (0's) for missed work.

**(ATTENDANCE) HABITUAL TRUANCY DEFINITION** - A student who accumulates **15** or more unexcused absences within a **90-day** calendar period with or without the knowledge or justifiable consent of the student's parent or guardian shall be considered a habitual truant.

**(ATTENDANCE) TRUANCY PROCEDURES** -If a student accumulates **5** unexcused absences within a **30-day** calendar period or **10** within a **90-day** calendar period, the principal or his designee shall refer the case to the school's Multi-Tiered Support System (MTSS) Team to determine if early patterns of truancy are developing. The parent or guardian may be invited to meet with the team and shall be informed of the requirements of compulsive attendance laws, the Truancy Pick-up programs, and the Department of Motor Vehicle sanctions. At this point, if the truancy

problem continues, the student may be referred to Santa Rosa County Truancy Court.

**(ATTENDANCE) TRUANCY** -Any student believed to be of compulsory school age (**6-18 years**) and who does not appear to be under adult supervision may be stopped, interviewed, and picked up by law enforcement officers.

**(ATTENDANCE) DEPARTMENT OF MOTOR VEHICLE SANCTIONS-** A student who is **14** years of age but less than **18** years of age and who has accumulated **15** unexcused absences within a **90**-day calendar period may have his or her motor vehicle operator's license suspended. A student wishing to request a hardship hearing must notify the appropriate school officials within **15** days of *notice of intent to suspend license* issued by the Department of Highway Safety and Motor Vehicles.

**ACTIVITY FEE**-Gulf Breeze High School assesses a **\$10** fee for a parking decal and a **\$10** student activity fee to cover the cost of the student ID card, locker usage (or maintenance) fee, locker refurbishing, and mail outs.

**ATHLETICS** - All athletes must meet the requirements set forth by the Florida High School Athletics Association (FHSAA) and the state legislature. They must (1) maintain a cumulative GPA of 2.0 (2) conduct themselves as ladies and gentlemen at all times, both in and out of class (3) follow the rules set forth by each of their teachers and Gulf Breeze High School, and (4) abide by the regulations set forth by the FHSAA. For more information, contact the Athletic Director, Gregory Hundley at 916-4106.

All athletes and other students taking part in extracurricular activities must be in attendance at school a minimum of **4** classes on the day the activity takes place unless arrangements for the absence have been made with the administration. No athlete may participate until he/she has the following on file: a copy of his/her birth certificate and a Santa Rosa County Pre-participation Athletic Screening form completed and notarized. Serious violations of the Student Code of Conduct by athletes, as well as other students taking part in extracurricular activities (ex. tobacco, alcohol, drugs), and any violations of the law witnessed by faculty/coaching staff, school appointed chaperones, or reported to the school by law enforcement agencies, will be subject to disciplinary action. This action may include suspension, probation, or removal from the extracurricular activities in which the student is currently participating.

**BUS PROCEDURES** - The Code of Student Conduct is in effect during the time a student is transported to/from school at public expense and at bus stops. Students are under the control and supervision of the bus driver. Bus drivers will report any rule infraction to Student Services for disciplinary action. To change buses, students must have a bus pass issued by the Bus Coordinator after the student brings a note from a parent and the request has been confirmed. No notes will be accepted on the bus ramp.

**CHANGE OF INFORMATION** - Accuracy of contact information is critical in order to communicate during emergencies and to relay pertinent and important information to students and families. Should a student's or family's contact information (phone numbers—cellular and home, address, or e-mail) change during the school year, please contact Student Services at 916-4110 with the new information.

### **CHECKING OUT/PERMISSION TO LEAVE CAMPUS**

Students must have a current health card on file in Student Services in order to check out of school. A student may only check out of school with permission of a parent; those individuals listed on the student's health card may only check out a student when: 1) a parent calls us in advance to approve; or 2) in case of an emergency and a parent cannot be reached. **Please do not ask to check out for the purpose of missing assemblies, or any other scheduled school functions unless such checkouts are emergencies as determined by Student Services.** Students who leave campus without following proper Student Services' checkout procedures will be considered as skipping. Students are NOT to check out in order to run errands, eat off campus, etc. Students who become ill at school must go to the clinic, call home for permission to leave, and sign out before leaving the campus. If a parent calls to check out his/her child, the student will be sent a pass to meet the parent in Student Services where the parent will sign the student out. A student who has their own transportation must sign out before leaving campus.

**The following** procedures must be used to check out for **ANY OTHER** reasons:

- A parent/guardian must call to check out a student. No notes allowed.
- A pass will be sent to you to present to your teacher at your check out time.
- A Student Services staff member will sign and log in the time of your pass.
- Sign out on Check Out log then leave school immediately after checking out.
- If you return the same day, bring back a signed pass from doctor/dentist appointment documenting the appointment, and sign back in at Student Services before returning to class.

**CLINIC** - GBHS has a med-tech on duty in Student Services. Any student who needs medication signed in by a parent or guardian, or who is sick and needs to call home must report to the clinic.

**CLOSED CAMPUS** - Gulf Breeze High School operates under a closed campus policy as stipulated by School Board Policy. **Students are not to leave campus for any reason (lunch included) without first getting permission from Student Services and a parent/guardian.** Students who violate this policy and are identified will be disciplined.

**CODE OF STUDENT CONDUCT** - All students enrolled at Gulf Breeze High School must abide by both school and county conduct rules while attending school, any school function at GBHS, or at any other location, including transport to or from the function. The **Code of Student Conduct** is available on the school and district website. All students will be required to take and pass an exam associated with the school and county Code of Conduct and abide by all of the rules.

**DANCES** - Gulf Breeze High School holds two dances each year. Homecoming is a semiformal dance in the fall and is for students currently enrolled in grades 9-12 at GBHS. Prom is a formal dance held in the spring for students currently enrolled in grades 11 and 12 at GBHS. The school retains the right to refuse admission, or remove an individual from a dance for misbehavior, previous misconduct at dances, or leaving the building during a dance. Even if held off of school grounds, the policies of the Santa Rosa County School District and Gulf Breeze High are in place. Out of school dates must be approved by the administration on an individual basis before tickets are purchased. No one over the age of 20 will be permitted to attend. Permission forms for out of school dates will be available in student services. **Middle school students are NOT permitted to attend dances.** Conduct at dances will be monitored by the GBHS administration and faculty attending the dance. Students may be disciplined at school for inappropriate conduct at dances. Students should also use great care in choosing appropriate dress. No tennis shoes, jeans, flip flops, hats, canes, or sunglasses will be allowed. Dresses should meet the 5 inch rule.

**DELIVERIES** - No deliveries (food, flowers, balloons, etc.) shall be made to students during school hours. Any other deliveries for students should be made by parents, who must bring the deliveries to Student Services. Such deliveries should be limited to emergencies only.

**EVACUATION DRILLS** - Building evacuation drills are held periodically throughout the year to familiarize and provide each student with evacuation practices. Students should familiarize themselves with the building evacuation alarm and the evacuation routes for each of their scheduled classes. When the evacuation alarm sounds (a continuous sounding of the fire alarm tone), students should exit the building with their class in an organized manner as instructed by their teacher, stay together as a class during the entire evacuation, and remain orderly and with their own class.

Students who are in the hallways when the evacuation alarm sounds should move with the traffic flow to the nearest building exit and report to the nearest teacher. If it is a lockdown procedure, students should clear the halls by going to the nearest classroom. Follow the directions of the teacher.

**FOOD AND DRINKS** - During scheduled lunches, students are to be in the cafeteria or outside at the picnic area, **NOT** in classrooms or other areas of the school. Students may buy lunch or bring lunch from home. **The School Board has ruled that students may not leave school at any time during the school day without permission from Student Services.** Students must clean up where they eat. Food orders are not to be delivered to school. The picnic

area may be used before school, at lunch, or after school. Students who use it are responsible for keeping the area clean.

**FREE LUNCHES** - Applications are in the administration office. Parents are responsible for all meal payments until an application for meal benefits has been submitted and approved through the Food Service Office. This includes those who are on food stamps or TANF.

**GYM LOBBY/PE AREA** - **Non-physical education students are not allowed in the PE area while classes are in progress.** No apparatus or equipment shall be used without permission from a staff member. **Only gym shoes** are to be worn on the playing surface. Food, drink, or chewing gum is not allowed in the gymnasium during the hours of the school day.

**HALLS** - During class time, all students in the hall must have a proper, authenticated pass. Cellphone use is prohibited in halls during class time unless approved by teacher for instructional purposes.

**HARASSMENT** - It is the policy of the Santa Rosa County School Board that each student be allowed to receive equal educational opportunities in an environment free from any form of harassment including bullying, teasing, mocking, ridicule, etc. Such acts will not be tolerated, and will be dealt with according to the severity of the harassment including discipline measures from detention to out-of-school suspension, or even expulsion.

**HEALTH CARDS** - Health Cards (Form 63-06-01) are a vital part of the operation of Gulf Breeze High School. These cards are given to students the first week of school to take home, have signed, and returned to school as quickly as possible. The card must be filled out completely. The parent/guardian's signature must be notarized, or have two witness signatures. Also, any physical or mental impairment that substantially limits a major life activity, as well as any disease or condition affecting a student, should be included in one of the "be aware" areas. **No one other than parents, legal guardians, and others listed on the card will be able to check out a student. Students will not be allowed to check out of school until a health card is on file in the Student Services office.**

**LIBRARY/MEDIA CENTER SERVICES** - The Media Center (library) is open from 8:40 am to 3:25 pm. Books are checked out for a period of **2 weeks**. All students going to the Media Center during the school day must have a pass. Students must sign the check-in sheet with name, time of arrival, and teacher's name. When leaving the Media Center, students must sign the time of departure and have their passes signed by a Media Center staff member.

**LIBRARY/MEDIA CENTER FINES** - **There is a fine of 5 cents a day for overdue books for every school day of the week (holidays and weekends are excluded), with the fine not to exceed \$2. Students who have outstanding fines will lose their privileges and will not be issued textbooks until the fines are paid.**

All school rules apply in the Library Media Center. This includes cell phones, iPods, other electronic devices, dress code, food and drink. Please remember the Library is a Quiet Area for studying, reading, and research.

**LOCKERS** - A locker with a new combination is assigned to each student at the beginning of each school year. **Students are personally responsible for the contents and security of their individual lockers.** The combinations are changed each summer, and the new ones are given to the student paying for the locker. Students are responsible and will be assessed for damage that occurs to lockers issued to them. Students must not change lockers without permission from Student Services. The student to whom the locker is issued is responsible for all contents of the locker. Students **SHOULD NOT SHARE** lockers or their combinations with anyone else. The tops of the lockers are to remain clear of books, articles of clothing, and other items. Lockers are to remain clear of stickers, pictures, and markings not approved by administration. Jamming or altering lockers for the convenience of opening them is prohibited.

**SEARCH OF LOCKER** - Florida law gives authority to the principal or his/her designee to search any locker that is suspected of containing weapons, drugs, or any item harmful to the wellbeing of the student body (SL323.256).

**LOST AND FOUND** - is located in Student Services. Students should not bring valuables to school or leave anything in an unlocked locker. The school is not responsible for items lost or stolen.

**MEDICATION (Prescription & Non-Prescription)** - Any medication, **either prescription or non-prescription**, to be administered to a student on school premises or at school functions (including field trips) must be brought to the school by the parent/guardian/authorized adult representative for retention and administering. Medications brought to school must be in the original prescription container, properly labeled with the child's name, doctor, name of medication, dosage, directions, and expiration date. No student will be allowed to have medication, prescription or nonprescription, in his/her possession on school premises, on a school bus, or at a school function. Epipens or asthma inhalers will be permitted to be carried with parental permission and physician's signature on the "Dispersion of Medication Form" which must be completed for each prescription. (See Santa Rosa District Code of Conduct for more details.) All medicine will be turned in to the med tech in Student Services. (See Medication Policy in the discipline section for penalties.)

**PARKING** - When a high school student is allowed to bring a vehicle on campus, the student assumes all responsibility for the vehicle and all contents found in the vehicle. Any student parking his/her vehicle on school grounds during school hours must register the vehicle with the school and pay a **\$10** non-refundable fee for a parking decal. **Failure to obey vehicle regulations on campus may result in the vehicle being towed away at owner's expense.** Parking tickets and detentions will be issued for parking violations. Parking permits can be revoked by the administration for violations of campus parking and traffic regulations. Parking Tickets will be a **\$20** fee.

**Register your vehicle in Student Services and show proof of** 1) a valid driver's license, 2) the car's registration and, 3) car insurance. The student must turn in the completed application, signed by a parent or guardian, and **must** have a current GBHS parking permit on the inside of the windshield. (See Parking Violations in Discipline section for penalties.)

**Additional rules concerning motorized vehicles:**

- Students must park in the proper spaces, not on red curbs, in fire lanes, visitor or staff parking, must park between two white lines.
- **Backing into spaces is not allowed**
- Students **are not** allowed to leave school grounds after arriving on school grounds without permission.
- Students may not go to their cars during the school day without permission from Student Services.
- Cars with obscene bumper stickers/markings **will not be** permitted on campus.
- All students must have a current decal to park on campus.
- Parking on main campus is open to any junior or senior student with a proper decal.
- **Students are not allowed to drive over bumpers.**
- Park motorcycles in the designated area at the back of the school.
- Drive the speed limit on campus (**15** miles per hour).
- Students **must not** park in the teacher or staff parking lots at any time during the school day.
- Sophomores must park at field house
- Parking at GB Middle School is prohibited without a Middle School Decal.

*\*\*If a student is injured, see student services for a pass to allow parking in visitor parking.*

**Students must obtain permission from Student Services to be in the parking lot during school hours. Failure to do so will result in disciplinary action.**

**PUBLIC NOTICES AND POSTERS** - Any poster or notice to be placed in the school or in the community must be checked and stamped "approved" by Student Services before being posted on a glass area or tack strip. Items must be of good taste and workmanship to be on public display. Posters must be taken down the day after the event.

**SALE** - Any organization or representative of an organization wishing to sell items, such as T-shirts, brochure sale items, etc. on campus or through the school must first receive permission from Administration/Student Services. Unauthorized sales may result in the student being held responsible for the amount/cost of the items sold.

**SCHOOL RESOURCE OFFICER** -The School Resource Officer (SRO) is a policeman assigned to GBHS under the supervision of and directly accountable to the Gulf Breeze Chief of Police. The SRO works toward educating students about law enforcement, presents crime prevention information, and acts as a resource for students, school personnel, and parents.

**SCHOOL TRIPS** - Many school-sponsored trips are made each year for the various activities in which the students of Gulf Breeze High School participate. Field trips are considered an extension of the classroom so all attendance procedures, code of student conduct, etc. are in effect during these trips. Students on a school-sponsored trip are not considered absent from their classes (Code 2) and are required to make up work missed. Students should prearrange make-up work with teachers.

- Students must observe all safety rules while riding in school arranged transportation. Sponsors shall be in charge and in control of students making a trip.
- Students must be in attendance at school the day of the trip.
- Students who participate in school activities will leave and return in transportation provided by the school and with the organization in which they are participating.
- Students must be in good standing with attendance, grades, and discipline in order to be able to participate on a school field trip.

**SEARCHES** – GBHS Administration has the right when there is reasonable suspicion to search any student’s personal possession including but not limited to backpacks, purses, etc. **Students who drive to school should be aware that school officials reserve the right to search vehicles anytime, holding the student responsible for ANY ITEM found in his/her vehicle.** If the administration finds an item that violates either the school or the county’s Code of Student Conduct, the student is responsible for the vehicle and will be penalized according to the policies of these two sets of guidelines.

**SEXUAL HARASSMENT** - It is the policy of the Santa Rosa County School Board that each student be allowed to receive equal educational opportunities in an environment free from any form of sexual harassment as prohibited by state and federal statutes. Any form of harassment including bullying, teasing, mocking, ridiculing, etc., will not be tolerated, and will be dealt with according to the severity of the harassment, including discipline measures from detention to out-of-school suspension. (Refer to Bullying and Harassment in the SRC Code of Conduct)

**SKATEBOARDS AND SKATES** - are not allowed at any time on school grounds or at extracurricular events. Skateboards will be confiscated and must be picked up by a parent or guardian. Skateboards can be placed in the Dean’s office before the school bell.

**SKIP DAYS** – “Skip days” are never sanctioned by the administration and will be considered skipping. Absences on any days designated by students as a skip day require written physician documentation to be excused.

**SUPERVISORY RESPONSIBILITIES** - The school personnel have supervisory responsibility over students on school property up to 30 minutes before or after school and at school-sponsored activities.

**TELEPHONE USE** - **Only emergency telephone calls should be made from the Student Services Office.** Forgotten assignments/lunches, changing transportation arrangements, and other personal calls are not considered emergencies. If parents/guardians need to get an emergency message to students, they may call Student Services at 916-4110.

**TECHNOLOGY USE** - Computers are important in the education of students, but computers provided by the school are for instructional use. Students are given guidelines that they must follow. Students are NOT permitted to place items on the school's computer network without permission. Technology guidelines can be found in the Code of Student Conduct. Individual teachers may also give additional guidelines. Each student and parent/guardian must sign an Acceptable Use Policy in order to use technology at Gulf Breeze High School. Failure to follow these rules will result in discipline. Discipline penalties can be a warning, detention, suspension, and loss of computer usage at **GBHS** depending on the severity of the violation. See district rules for computer use. **Laptop computers/ereaders** may be used if authorized by administration. **Students are never allowed to use a teacher's computer or password for any reason. Violations of this will result in out of school suspension.**

**TEXTBOOKS** - The State of Florida furnishes students with textbooks without charge; however, students are expected to care for the books. Students are held accountable for textbooks issued to them. Students must pay for any damage occurring to the books that are issued in their name. A book that is lost or damaged beyond future usage must be paid for in full. Damage, other than total damage, will call for a fine in accordance with the damage done.

**VALUABLES** - Gulf Breeze High School is **not** responsible for any valuables brought to school, i.e., sunglasses, cell phones, laptop computers, music, and other electronic devices. Students should not bring large amounts of money to school. Students should utilize lockers in all areas. Laptop computers may only be brought to school if authorized by administration.

**VISITORS** - Any adult or student visiting the school must have a driver's license, receive permission through the Student Services Office, sign in, and receive a visitor's pass. Visitors will not be given permission to attend classes.

**YEARBOOK** - The GBHS yearbook, *The Cetacea*, is published annually and distributed in May. Pre-paid orders are taken early in the year through well-publicized sales campaigns; the final order is placed with the publisher before Christmas. All funds raised serve as operating budget; therefore, all sales are final. Extra yearbooks are not ordered.

# Discipline



**PHILOSOPHY** - Gulf Breeze High School's purpose is to provide learning opportunities for all the students it serves. Classroom management is a necessary factor in students' development in discipline, self-control, and self-understanding. Observing all school regulations should have the effect of making the atmosphere at school safe and conducive to maximum educational benefits for all students enrolled. In accordance with Chapter 232 of the Florida Statutes and subject to law and rules of the Santa Rosa County School Board, the principal and each member of the instructional staff have the authority to control and discipline students. The law also prescribes for the maintenance of good order both in the classroom and in other places where the principal and staff have the responsibility for students.

**JURISDICTION** - The discipline policies relating to student conduct are in force during the time in which a student is transported to and from school at public expense, at all times a student is on school board premises, and at all times a student is attending a school-sponsored activity, both on or off of the Gulf Breeze High School campus.

**DUE PROCESS** - Students have the right to be provided due process in all instances involving disciplinary action.

**DISCIPLINARY MEASURES** - Penalties not specifically listed will be determined according to the severity and nature of the offense. The following punishment options are used at Gulf Breeze High School and are listed from **least to most** severe.

- **STUDENT/TEACHER OR STUDENT ADMINISTRATOR CONFERENCE** - A conference with a student can be conducted by a teacher or administrator at a time prescribed by the teacher or the administrator.
- **PARENT NOTIFICATION AND/OR CONFERENCE** - A parent/guardian will be notified by telephone or mail about his/her child's misbehavior. If the offense is deemed serious enough or is of a repetitive nature, a school conference will be arranged involving the student, the teacher, and/or the appropriate administrator.
- **DETENTIONS**
  - **CAFETERIA DETENTION** - After breakfast or lunch, students with detention will help in cleanup of cafeteria. Failure to serve will result in afternoon or morning detention.
  - **AFTERNOON DETENTION** - Afternoon detention lasts 45 minutes, beginning at 3:25 p.m. on the day designated by the dean. Failure to serve afternoon detention will result in Friday work detail.
  - **FRIDAY DETENTION** - Friday work detail begins at 3:25 p.m. and ends at 4:25 p.m. Failure to attend will result in Saturday detention.
  - **SATURDAY DETENTION** - Saturday detention begins at 8:00 a.m. and ends at 11:00 a.m. Saturday detention involves both work detail and study hall. Students are responsible for their own transportation. Failure to serve Saturday detention will result in out-of-school suspension.
- **IN-SCHOOL SUSPENSION**
- **OUT-OF-SCHOOL SUSPENSION** - Is the temporary removal of a student from the Gulf Breeze High School campus regular school program. Suspended students are not allowed to attend any classes, any school function, or to be on school grounds during the suspension period. **The days suspended are unexcused and any work due cannot be made up for credit.**
- **ALTERNATIVE PLACEMENT OR RE-ASSIGNMENT** - Is the removal of the right and obligation of a student to attend a public school for a period not to exceed the remainder of the school year and one additional year. This placement offers students educational opportunities in an alternative setting. However, a student who is alternatively placed may **NOT** participate in **ANY SCHOOL ACTIVITY** or be on **ANY** Santa Rosa County School campus without the specific approval of the principal. Seniors who are alternatively placed or expelled during the second semester of their senior year will not be allowed to participate in graduation activities.
- **EXPULSION**- Is the removal of the right and obligation of a student to attend a public school or to be offered alternative educational opportunities for a period not to exceed the remainder of the school year and one additional year.

**DISCIPLINARY OFFENSES** - The following outlined discipline procedures are appropriate guidelines and are not inclusive for all possible infractions, nor are they intended to dictate discipline procedures in all situations. Student discipline is structured in a progressive manner in which repeated offenses are punished at a graduated level of

consequences. A student who refuses or fails to report for assigned discipline will be considered insubordinate and will be disciplined as determined appropriate by the disciplinarian issuing punishment. **GBHS administration reserves the right to amend discipline policies and procedures as considered appropriate by the principal or his designee.**

**AGGRESSIVE ACTS** - Aggressive acts toward other students will not be tolerated. Consequences may include out of school suspension, alternative placement, or expulsion. **Aggressive acts directed at a staff member will result in a minimum 3-days out-of-school suspension.**

**ALCOHOL**- Offenses include any liquid that contains alcohol, either manufactured or mixed, or any intoxicating beverage and, the violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of intoxicating alcoholic beverages.

- **Distribution-** Notification of law enforcement, out-of-school suspension (**5-10** days for first offense); subsequent violations include recommendation for alternative placement or expulsion.
- **Possession-** Notification of law enforcement, out-of-school suspension (**5-10** days for first offense); subsequent violations include recommendation for alternative placement or expulsion.
- **Under the Influence-** Notification of law enforcement, out-of-school suspension (**5-10** days for first offense); subsequent violations include recommendation for alternative placement or expulsion.

**BATTERY** -The definition for battery is found in the District's Code of Conduct. Battery is a serious offense and has consequences ranging from suspension to expulsion.

**BULLYING** -The definition for bullying is found in the District's Code of Conduct. Bullying is a serious offense and has consequences ranging from detention to expulsion.

**CELLULAR PHONES/ELECTRONIC DEVICES** - The SRC School District has implemented significant changes to the use of mobile devices within the school setting. The mobile device shall be in silent mode during school hours, so noises from the device will not disrupt the educational environment. Students may use their mobile device at any time during NON-INSTRUCTIONAL time, unless specifically instructed **not** to do so by a member of the school staff. **Cell phone usage is not permitted in hallways or bathroom while class is in session.** The following guidelines, however, must be strictly adhered to, and failure to do so can result in confiscation, required parent retrieval of device, and discipline up to and including out-of-school suspension.

- No photographing, videotaping, or audio recording allowed on school board property or at a school board function.
- No electronic device is allowed for personal communication during instructional time. This includes communicating instructional materials such as tests, quizzes, etc.
- The device must be in the silent mode and not disrupt the learning environment in anyway.
- **The teacher has the authority to put into place individual guidelines related to electronic device use within his or her classroom.**
- **The student is solely responsible for personal property and neither the school nor School District shall bear any responsibility for lost, damaged, or stolen property brought by a student. For safety and security, students are strongly encouraged to secure mobile devices in a purse, book bag, etc.**

**1st Offense**—Friday Detention—device returned to student at the end of the day or parent/guardian may pick up device no earlier than the end of the school day.

**2nd Offense**—Saturday Detention—device returned to student at the end of the day or parent/guardian may pick up device no earlier than the end of the school day.

**Subsequent offences** - may result in in-school-suspension or out-of-school suspension.

**Refusal to give the device in its entirety to a staff member when requested is defiance of authority and can result up to 3 days out-of-school suspension.**

This policy applies from 9:05 a.m. until the end of the school day. **GBHS is not responsible for lost or stolen phones.**

**CHEATING / PLAGIARISM** - Cheating is unacceptable behavior and is not to be tolerated at Gulf Breeze High School. Cheating includes falsifying records or documents or any form of tampering with documents; improper access and use of electronic devices and instruments; academic cheating includes, but is not limited to, plagiarism, copying or allowing copying of tests or homework, stealing of and/or the receipt of tests, questions and/or other related materials, or preparing in advance to cheat.

**Violation of this policy may include:**

- **Parent/Guardian contact**
- **Written Referral**
- **“0” earned on assignment**
- **“U” in conduct in that class**
- **Probation or dismissal from honor clubs**

*A subsequent offense will include all of the above, Saturday detention and dismissal from all honor clubs.*

**VIOLATION OF TEST PROCEDURES**- Violation of test procedures is failure to follow testing directions, thus, compromising the integrity of the testing period. **If a teacher refers the student to Student Services, the consequences are these:**

- **Parent/Guardian contact**
- **Written Referral**
- **Friday Detention**
- **“0” earned on assignment/ retake alternative assignment/ 50% of grade (teacher choice)**
- **“U” in conduct in that class**

*A subsequent offense during the same school year will be considered cheating.*

**DEFIANCE OF AUTHORITY** - Direct defiance of authority of a school staff member can result up to **3** days of out-of-school suspension.

**DISRUPTIONS, CLASSROOM** - Conduct or behavior that is rude or disruptive to the orderly process or climate of the classroom will be dealt with immediately by the dean or an administrator.

**DISRUPTIONS, NON-CLASSROOM** - Rude or disruptive behavior during the school day will be dealt with immediately, including, but not limited to, activities such as pep rallies, lunchtime activities, assemblies, class changes, and parking lot activities. Punishment options include student/teacher conference, parent notification, lunch detention, other detention, suspension, expulsion or alternative placement.

**DISRUPTIONS AT A SCHOOL-SPONSORED ACTIVITY** - This is conduct or behavior that is disruptive to the orderly process or climate of the school environment. This includes, but is not limited to activities such as field trips, athletic events, conventions, academic competitions, homecoming activities, and dances. Punishment options include removal from the activity or organization, suspension from extra-curricular activities, student/teacher conference, parent notification; lunch, afternoon, Friday or Saturday detention; suspension; expulsion; alternative placement; or notification of school resource officer.

**DRESS CODE**

*Gulf Breeze High School administration reserves the right to define and interpret dress code policies. All class T-shirt designs must be approved by the administration before purchase.*

A student whose personal attire or grooming does not meet administrative requirement for acceptable dress, or whose attire could be hazardous to him/herself will be required to change before going to class. If changes are made at school, the student may wear clothes provided by Student Services or replacement clothes brought to school from home. However, any instructional time missed from class for this will be marked unexcused by Student Services.

Repeated violations will result in disciplinary action from detention to suspension.

**Dress Guidelines:**

**Minimum** length of skirts, dresses, and shorts – No more than **5** inches (circumference around leg) above the knee. If garments with holes are worn, there must be no holes more than **5** inches above the knee. Boys are not to wear pants or shorts that show their underwear regardless of shirt length. No short sport shorts are to be worn.

**Students are Prohibited from Wearing:**

- Any garment/item or tattoo with obscene or offensive language, pictures or graphics, or any drug, tobacco, or alcoholic beverage advertisement on any garment or item
- Caps, hats, hoods, scarves, bandanas, or other head coverings
- Tank tops, halter-tops, muscle shirts, spaghetti strap blouses or dresses. Shoulders must be covered. No sleeveless shirts for boys. No athletic shorts unless no more than **5** inches (circumference around leg) above the knee.
- Visible undergarments, such as boxer shorts, female underwear, nightwear, lounge wear or pajamas. Undergarments must be covered at all times.
- Necklines of garments must cover the view of cleavage while sitting, standing, or while one is moving. Students may not wear clothing that reveals undergarments, or blouses or shirts that are low cut or see-through.
- Any clothing that is extremely tight in how it fits an individual may be deemed inappropriate. (**Leggings, spandex and yoga pants are deemed inappropriate unless bottom is completely covered**)
- Accessories that may be potentially dangerous and may include, but are not limited to, spiked arm bands, spiked necklaces, heavy chains or other sharp objects
- Sunglasses inside the building without prior approval of the administration.
- Since fashion and styles change rapidly, the school administration reserves the right to determine whether a student's dress satisfies the school's policy.

**Students Must Wear:**

- Proper undergarments covered by proper dress
- Shirts, T-shirts, and blouses that are of appropriate size and length to cover the waistband while sitting or standing
- Shoulders should be covered by a garment that is at least 3 inches wide. A 3x5 card will be used to ensure these guidelines are met.
- Shirts in which the necklines covers the view of cleavage while sitting, standing, or while one is moving.
- Pants that are properly fastened so that the waistband is not below the top of the hip bone
- Shoes (no bedroom slippers)

**DRUGS** - Consequences for students found to be distributing, in possession of (locker, car, or person) or under the influence of an illegal, purported, or unlawful substance, or prescription drug without a prescription:

- Notification of appropriate law enforcement
- Out-of-school suspension for 10 days
- With recommendation for alternative placement or expulsion

**DRUG PARAPHERNALIA** - Any apparatus or material that may be used in the cultivation, use, manufacture, or distribution of drugs. Consequences include:

- Notification of law enforcement
- Out-of-school suspension for **5** days on first offense
- Subsequent violations increase number of days suspended

**EXCESSIVE REFERRALS** - Any student who accumulates a total of eight or more referrals of any nature during the course of a school year will be considered to be in extreme defiance of GBHS rules and may be suspended out-of-school for a period of days not to exceed **10**. Student will be placed on a behavioral contract to abide by. GBHS could recommend alternative placement for persistent discipline.

**FALSE INFORMATION**- Providing false information to a school official can result in discipline up to **10** days out-of-school suspension.

**FIGHTING** -Disciplinary action for fighting, in addition to notification of the school resource officer, will be out-of-school suspension for up to **5** days for first offense; up to **10** days for second offense; additional suspension and/or recommendation for alternative placement/expulsion for subsequent offenses.

**FIRE ALARM SYSTEMS** - Any intentional, improper use of a school fire alarm system is punishable by law as a misdemeanor of the first degree. Discipline action will include notification of school resource officer and out of school suspension for a period of 10 days.

**GANG ACTIVITY**- Gang activity of any sort is forbidden at GBHS. The use of gang associated symbols, writing, clothing, etc., will be dealt with by warning, out-of-school suspension, or notification of law enforcement, when appropriate.

**LIGHTERS OR MATCHES** - Lighters or matches are not to be brought to school. Appropriate disciplinary action and confiscation of the contraband will result from possession of these items.

**MEDICATION POLICY** - Failure to follow medication policy may result in suspension, alternative placement or expulsion.

**PARKING VIOLATIONS** - Parking violations will result in fines, detention, and loss of parking privilege on the campus of Gulf Breeze High School.

**P.D.A./Kissing** - P.D.A. is to be avoided. Failure to do so will result in parents being notified and other disciplinary measure may be taken as deemed necessary by the disciplinarian.

**PORNOGRAPHY/OFFENSIVE GRAPHICS**- Pornography of any form, electronic or paper, found in any device, cell phone, digital camera, flash, removable drive, student drive, magazine, or print will result in **3** days out-of-school suspension.

**PROFANITY/OFFENSIVE LANGUAGE OR GESTURES** - Offensive language, gestures, or malicious name calling is considered verbal violence and immediate disciplinary action will be taken. **Any profanity or offensive language or gestures directed at a staff member will result in a minimum 3 day out-of-school suspension.**

**TARDY POLICIES AND PROCEDURES** - Students will be awarded two free tardies per class each nine weeks. On the second offense (tardy) the student will receive a teacher initiated referral. Students who are tardy for their **third offense** will result in a disciplinary referral. Tardy Policy is valid for 2 minutes after the tardy bell has rung (**10** minutes for first period). If a student is later than **2** minutes, he/she will be considered late to class and should be written up or made to sign in.

**LATE TO SCHOOL** - The warning bell, which rings ten (10) minutes before first period starts (9:15), is the notice for students to report to their first period class.

- **Arrival after 9:15 and before 9:25 a.m.** Is considered Tardy and marked in SMART by classroom teacher.
- **Arrival between 9:25 and 9:40 a.m.** will be considered "Late to School." Students must sign in with Student Services and receive a pass before being allowed to enter their first period class.

- **Arrival between 9:40 and 10:05 a.m.** Will be counted as an absence from first period. Students must sign in with Student Services and receive a pass before being allowed to enter their first period class

The attendance office will determine whether the absence is excused or unexcused when the student signs in. That determination will be made in accordance with Santa Rosa County Attendance Policy. Students checking in from an appointment must bring verification from the appointment in order for the absence to be excused.

Students who receive an excused absence will be allowed to make up any work missed prior to signing in. Students receiving an unexcused absence will not be allowed to make up work. Each quarter (nine weeks in duration), a tall will be kept by the attendance office for the number of times an individual student signs in late.

**Late to School (9:25-9:40):**

- **1<sup>st</sup> Offense:** Written warning of 1<sup>st</sup> late check-in
- **2<sup>nd</sup> Offense:** Written warning of 2<sup>nd</sup> late check-in
- **3<sup>rd</sup> Offense:** Parent/guardian contact
- **4<sup>th</sup> Offense:** **Friday Detention**/parent contact
- **5<sup>th</sup> Offense:** **Saturday Detention**/parent contact
- **6<sup>th</sup> Offense:** **1 day ISS**/parent contact

**\*SRCSD Policy reg. Late to School Check-in/Early Check-outs:**

Students arriving after a school's designated start time are considered late to school and will receive a 'Late to School Check-In' coding.

Students checking out of school prior to the end of the school's designated dismissal time will receive an "Early Check-Out" coding.

Five (5) accumulated "Late to School Check-Ins" or "Early Check-Outs" will equate to the student receiving one (1) unexcused absence.

**TRUANCY - Skipping school, cutting class, and leaving campus without permission are all forms of truancy.** Failure to attend pep rallies or other special assemblies will also be considered the same as skipping class. Truancy is an unexcused absence and is considered a serious offense. Disciplinary actions will be as follows:

- First offense - 3 days of lunch detention
- Second offense – 1 day of after school detention
- Third offense - Friday detention
- Subsequent offenses - Saturday/Suspension for defiance

**All other truancy infractions, including skipping a majority of class time, will be treated as follows:**

First offense - Friday detention

- Second offense - **1** Saturday detention
- Third offense - **2** Saturday detentions

**THEFT/POSSESSION OF STOLEN PROPERTY** - Theft and/or possession of stolen property is defined as depriving another person of the rightful use of his or her property and will result in out of school suspension as well as referral to appropriate law enforcement.

**THREATS** - A threat is defined as any action either verbal or physical, which would create reasonable fear in another student. A threat may be viewed as criminal assault, at which point appropriate law enforcement will be notified. **Any action or threat directed at a staff member will result in a minimum of 3 days out of school suspension.**

**TOBACCO PRODUCTS: POSSESSION/SMOKING** – The school will follow the policies as listed in the Santa Rosa County District Schools Student Code of Conduct.

**UNCONTROLLABLE STUDENTS** - Students who are deemed by the administration to be uncontrollable will be suspended out-of-school immediately for a period of time not to exceed **10** school days. Other appropriate action may be taken to insure the safety of staff and students.

**VERBAL ABUSE** - Verbal abuse of others is a form of harassment and will not be tolerated. Disciplinary action will be based on offense and may include out-of-school suspension. (Refer to harassment policy in the *Santa Rosa District Schools' Code of Student Conduct*.)

**VIOLATION OF TEST/ASSIGNMENT PROCEDURES**-See cheating.

**WEAPONS** - The school will follow the policies as listed in the Santa Rosa County District Schools Student Code of Conduct.

# Clubs



## **HONOR CLUBS**

**Honor Guard (Silver Eagles) (Lt Col Landfair and MSgt Thompson)** - Honor Guard consists of the very best of the Air Force Junior ROTC's drill team and color guard. Its members embody the very essence of the cadet code and the Air Force's core values.

**Kitty Hawk Air Society (KHAS) (Lt Col Landfair and MSgt Thompson)** - Kitty Hawk Air Society is an honor society for students currently enrolled in Air Force Junior ROTC who have at least a 3.0 GPA for the previous semester with no "D" or "F" grades in any subject. The objectives of KHAS are to promote self-confidence and initiative, develop leadership ability, and community service.

**La Sociedad Honoraria Hispanica (Montcalm)** - The Spanish Honor Society recognizes students who have finished five (5) semesters of Spanish and have maintained a 94 average in Spanish. Determination of eligibility will stop after the 6th semester. Students must complete their sixth semester of Spanish on this campus or college level Spanish 1121 or higher to maintain eligibility. Members must demonstrate integrity and distinction in all aspects of student life. Any referral could be grounds for denial or admission. Selection is made by the sponsor who must be a member of the American Association of Teachers of Spanish and Portuguese (AATSP).

**National Latin Honor Society (Taylor)** -The National Junior Classical League Latin Honor Society promotes excellence in the study of classical culture. Students who complete 5 semesters of Latin, maintain an overall A average in Latin, are members in good standing of the National Junior Classical League, and exemplify good citizenship will be invited to join in the spring of their third year of Latin. Students who maintain their status will receive a purple-and-gold honor cord at graduation.

**Mu Alpha Theta (Phan)** - Mu Alpha Theta is an honorary math society designed to promote interest in math and other areas. Members will serve as math tutors for their peers before or after school at least **6** times per year. To be a member, a student must (1) complete Algebra II; (2) enroll in pre-college mathematics; (3) attain club's current acceptable average (un-weighted average of 94) for all math courses attempted.

**National Art Honor Society (Strozier)** - The National Art Honor Society, Chapter 996, has been established to encourage art, scholarship, service, and character among high school art students. National Art Honor Society membership is earned by seniors who have completed or are currently in their third year of art and fulfill the requirements of maintaining a cumulative 3.0 or better GPA, paying the \$20 NAHS dues by November 1, attending the required meetings, and completing eight (8) assigned art-related community service hours.

**National Honor Society (Olson)** - National Honor Society is sponsored by the faculty as a means of promoting academic excellence. The objective of all chapters is to create an enthusiasm for scholarship, to promote worthy leadership, to encourage the development of character, and to provide service to our school and community. Requirements: an overall 95 GPA and the eligible students' ability to meet qualifications in the areas of leadership, scholarship, character, and service. All are given equal weight to comply with the national organization's charter. Members who uphold the organization's ideals (maintaining the minimum 95 GPA, earning required service points, maintaining good character, paying dues, etc.) will be eligible to wear the NHS honor stole at graduation exercises.

**Quill & Scroll (Killam)** - Quill & Scroll is an International Honor Society for high school journalists. Qualifications for membership include two years in a publication or TV production class, an overall B average, and recommendation from the teachers of the publication classes.

**Societe Honoraire De Francais (Paul)** - The French National Honorary promotes excellence in French language and the study of French culture. Students who are in their second semester of French II are eligible if they have an A average in French for the first 3 semesters, and an A in the semester of their induction. They must also maintain at least a B average in all other subjects. Service and participation in French department activities are also

considered. Selection is made by the sponsor who must be a member of the American Association of Teachers of French.

**National Technical Honor Society (Renfro)** NTHS encourages higher scholastic achievement, cultivates a desire for personal excellence, and helps top students find success in today's highly competitive workplace. NTHS members must have completed or be enrolled in their third technology or business related courses averaging a 3.5 in each and have a 3.0 overall GPA. Community service inside the NTHS organization is required.

**National English Honor Society (McDonald)** - is an honor society for students who excel in English. Applications are taken in the Spring. To be accepted, a student must have a 3.5 overall GPA, a 3.8 English GPA at the time of application, and a willingness to complete 10 hours of service each semester.

**National Science Honor Society (Bell)** - recognizes students who have demonstrated excellence in encouraging and recognizing scientific and intellectual thought. These students work to advance the students within the schools knowledge of classical and modern science. The members communicate with the scientific community, aid the civic community with its comprehension of science with encouraging students to participate in community service and in turn, encourage a dedication to the pursuit of scientific knowledge that benefits all humankind.

## **INTEREST CLUBS**

**ALL INTEREST AND SERVICE CLUBS MUST BE APPROVED BY ADMINISTRATION BEFORE THE 9TH WEEK OF SCHOOL**  
**NO CLUBS WILL BE ADDED AFTER THIS DATE**

**Art Club (Cacace)** - is a fun club for any GBHS student. Members may do given art projects or work on their own art. Dues are \$10.

**FBLA Future Business Leaders of America (Cox/Baston)**-This is a club for business students who wish to become successful business leaders. Members are given opportunities to meet and compete with other FBLA students from Northwest Florida and opportunities to be of service to the community and the school.

**First Priority-** First Priority is a non-denominational Christian club that meets weekly before school for encouragement in faith and for fellowship with other peers. It is student led and sponsored by Waterfront Rescue Mission who provides funding for the club.

**Latin Club (Taylor)**-Sponsored by the National Junior Classical League, the Latin Club is open to any student taking Latin. The purpose of the club is to promote fellowship among students, promote the study of Classical culture, and encourage students to compete in academic competitions at the regional and state levels. Students must earn ten club points in order to be considered a member in good standing. Points are earned by participating in any of the club's activities.

**Literary Magazine (Barker)** - The Literary Magazine is an annual compilation of original student writing and artwork, edited and produced by students.

**Young Democrats (Killam)** - Students meet usually before school to plan service activities such as Change for the Homeless and Jeans for teens. Students will also participate in debates with the Young Republicans.

**Marine Science Club (Edwards/Porter)** - Students will be involved in activities and volunteer work with marine environments and organisms. This club will also bring awareness to students on current issues involving local ecosystems of the gulf coast.

**Animal Welfare (Porter)**-We strive to engage students to compassionately and responsibly help animals. We have two major collection drives each year and we have proven very successful in assisting local animal shelters with supplies. This club works to inspire trust through leadership that balances the head and heart.

## **AFJROTC CLUBS**

**Awareness Prevention Team (APT)**-The Awareness Prevention Team is an academic endeavor designed to build positive role models. It also provides a practical application of the skills learned in the leadership portion of the AFJROTC curriculum. The APT prepares programs for students to dissuade them from using drugs, alcohol, and tobacco.

**Drill Team (Lt Col Landfair and MSgt Thompson)** - Members learn all facets of armed and unarmed regulation drill. Drill team members practice after school and perform in various community events, parades, and in competition with other schools.

**Color Guard (Lt Col Landfair and MSgt Thompson)** - AFJROTC Color Guard members learn all facets of regulation color guard movements and formations. Color Guard members practice after school with demilitarized rifles and flags. They perform in pep rallies, various community events, parades, and in competition with other schools.

**Marksmanship Team (Lt Col Landfair and MSgt Thompson)** -This is a club for AFJROTC cadets that is carried out under the auspices of the Civilian Marksmanship Program (CMP), which promotes firearms safety training and rifle marksmanship practice and competitions. Marksmanship is an Olympic sport that stresses control, discipline, concentration, and extreme precision independent of gender, size, speed, or natural ability. It is a NCAA college sport that can provide scholarship opportunities and an enjoyable lifetime recreation and competition activity.

**Angel Flight (Lt Col Landfair & MSgt Thompson)** – Angel Flight is for the friends of AFJROTC. Students who are not enrolled in AFJROTC class, but would like to participate in the community service and other events of the AFJROTC program may join.

## **SERVICE CLUBS**

**Drama/International Thespian Society (ITS) (Timmons)** - The Drama/ITS club is an extracurricular service club that offers performances for school and the community. The club is composed of drama students who are also ITS members.

**Interact (Smith)** - The Interact Club is a service club of Gulf Breeze High School and is sponsored by the local Rotary International Club. Membership is open to students of Gulf Breeze High School.

**Key Club (Montcalm)** - The Key Club is an international service organization open to **all** students. It is sponsored by the Kiwanis Club of Central Pensacola. Members volunteer their time for home, school, and community service projects. **District conference is held in Orlando each spring.** Active senior members with **at least** 2 years' membership in good standing and at least 35 Key Club service hours each year will receive a medallion at awards night.

**Junior Optimist Octagon International Club (Duffy, Whibbs, Neumann)** - Open to all students, this club

conducts positive service projects aimed at providing a helping hand to youth. Sponsored by Optimist International. Each year scholarship money is awarded to senior members in honor of Sarah Brown. Active senior members in good standing will receive a medallion at awards night.

**SADD (SRO Eskridge/Hall)** - Students Against Destructive Decisions, formerly Students Against Driving Drunk, provides students with intervention and prevention tools to deal with the issues of underage drinking, drunk driving, drug abuse, and other destructive decisions. With help from the Ohio Motorists Safety Foundation, SADD empowers students to create change and control their behavior in a way that encourages them to make healthy life choices.

**SWAT** - Students Working Against Tobacco—The purpose of SWAT is to provide a means by which the young people of Florida may develop a coordinated, unified assault against the manipulation of Big Tobacco. SWAT also provides young people with the chance to be advocates and to get involved within their state, regions, and communities. SWAT allows youth to gain “real-life” experience through planning, executing, and evaluating tobacco prevention activities. SWAT also provides meaningful workshops and training sessions that will allow youth to be more effective in any endeavor that they choose to undertake.

# Guidance & Curriculum



## **GUIDANCE DEPARTMENT**

The goal of the Guidance Department is to ensure the positive growth and development of each Gulf Breeze High School student by providing curriculum recommendations, academic assistance, college and career information and emotional support. Realizing that students have particular abilities and interests that affect their academic achievement, the counselors work to assist students in setting appropriate goals. For up-to-date Guidance Department information, please visit the GBHS Guidance Webpage.

<http://www.myteacherpages.com/webpages/GBGuidance/index.cfm>

<b>Guidance Department Staff</b>			
<b>Name</b>	<b>Title</b>	<b>Phone Number</b>	<b>E-Mail Address</b>
Sean Tomey	Assistant Principal	850-916-4118	<a href="mailto:tomeys@santarosa.k12.fl.us">tomeys@santarosa.k12.fl.us</a>
Carol Warner	Certified School Counselor for students with last names A-C	850-916-4122	<a href="mailto:warnerc@santarosa.k12.fl.us">warnerc@santarosa.k12.fl.us</a>
JoAnna Johnson	Certified School Counselor for students with last names D-J	850-916-4123	<a href="mailto:johnsonjm@santarosa.k12.fl.us">johnsonjm@santarosa.k12.fl.us</a>
Annette Edwins	Certified School Counselor for students with last names K-Q	850-916-4120	<a href="mailto:edwinsa@santarosa.k12.fl.us">edwinsa@santarosa.k12.fl.us</a>
Ashley Turner	Certified School Counselor for students with last names R-Z	850-916-4130	<a href="mailto:turnerea@santarosa.k12.fl.us">turnerea@santarosa.k12.fl.us</a>
Beth Hardee	Guidance Secretary	850-916-4117	<a href="mailto:hardeee@santarosa.k12.fl.us">hardeee@santarosa.k12.fl.us</a>
Sonia Soto	Teacher Assistant	850-916-4117	<a href="mailto:sotos@santarosa.k12.fl.us">sotos@santarosa.k12.fl.us</a>
	Data Entry Clerk	850-916-4121	
Tammy Hamlin	Testing Coordinator	850-916-4174	<a href="mailto:hamlint@santarosa.k12.fl.us">hamlint@santarosa.k12.fl.us</a>
Susan Hoffman	Paraprofessional	850-916-4174	<a href="mailto:hoffmans@santarosa.k12.fl.us">hoffmans@santarosa.k12.fl.us</a>

## **ADVANCED ACADEMIC COURSES**

Advanced Placement, Dual Enrollment, and Honors Classes will be weighted classes. The class of 2017 will earn 10 numeric points for each yearly course (5 numeric points for each semester course). For the class of 2018 and beyond, an extra point will be added to the alpha grade equivalent for each weighted class. (A=5, B=4, C=3, D=2, F=0) and this weighted alpha grade will be used in class rank.

## **APPOINTMENTS**

Parents are encouraged to become involved in the academic process by using the guidance website information, emailing, or making an appointment with their student's counselor. The four counselors are assigned students through an alphabetical division of grades 9-12. Students who desire appointments with their counselors should fill out a blue slip in guidance.

## **COUNSELING**

Students may seek assistance, in confidence, about academic or personal problems from counselors by making an

appointment before or after school through the guidance secretary. Counselors will assist parents/students in need of regular, on-going counseling by providing information on possible options that could include a school referral to a counselor housed on school grounds or an agency contracted by the district.

## COLLEGE INFORMATION

Counselors will answer questions students may have regarding college selection and the application process. Many colleges require recommendations from counselors and/or teachers. It is quite helpful to include with your recommendation request a list of your activities (either in resume form or on a “Brag sheet”) from grades 9-12 as well as any other information you believe would strengthen your application. “Brag sheets” are available in the Guidance Office. **Please allow at least 1 week for completion of letters of recommendation.** Applications for the Florida public university system and other universities are available online through each institution’s web site. Seniors should begin applying to the colleges of their choice as early as possible.

## CREDIT RECOVERY

Meeting the requirements for high school graduation can be difficult for some students. Excessive absences, frequent school changes, and daily life obstacles may impact academic performance and result in poor grades. However, there are resources available to help students improve their cumulative GPA and recover required credits.

**Compass Learning**-is a free online credit recovery program that allows students who are failing a course to receive course credit without repeating an entire year of school. Ninth graders may retake courses for forgiveness of a D or F **9 weeks grade** (maximum of two) with the highest recovery grade of **75 C**. Students in grades 10 through 12 may retake **semester** courses in which they earned a D or F (maximum of one) with the highest recovery grade of **75 C**. Students must go through their guidance counselor to sign up for Compass Learning.

**Florida Virtual School** - is a fully accredited online public school which provides access to more than 50 high school courses. Students may enroll in courses for first attempt or for grade forgiveness/credit recovery. FLVS is free and staffed by instructors who teach only within their certification area(s). Students register for courses through the FLVS website ([www.flvs.com](http://www.flvs.com)) and then await approval from their guidance counselor, parent, and eventually are assigned to a teacher.

## CURRICULUM

The curriculum of Gulf Breeze High School is designed to fulfill the educational needs of students and to satisfy all state requirements for graduation. The Assistant Principal for Guidance and Curriculum utilizes input and suggestions for curriculum development from teachers, students, and parents. Students are encouraged to discuss their particular course interests with their subject area teacher and/or counselors. Parents have an opportunity to make their suggestions at curriculum meetings each year and to the PTSO organization. Department chairpersons are continually evaluating the effectiveness of curriculum. For complete course descriptions and information on topics such as graduation requirements, testing information, academic recognition programs, and advanced academic programs, please access the curriculum catalog on the GBHS Guidance Webpage.

<http://www.myteacherpages.com/webpages/GBGuidance/incoming.cfm>

## DROP/ADD POLICY

Per Santa Rosa County policy, students officially registered for specific course offerings are expected to remain in those courses throughout the entirety of the semester. Schools may adopt a drop/add policy that addresses courses taught on their campus. Students desiring to drop a course taught on campus in order to add a substitute course taught in a virtual program are required to do so in the first 10 days of the semester. Per Gulf Breeze High School drop/add policy, after the school year begins, students who feel they have been inappropriately placed because of

the difficulty of a course may request a change to a different course within the first two (2) weeks of school; however, those changes may be granted only when space is available to accommodate the change.

## **GPA AND CLASS RANK**

In calculating a student's numeric average, all grades are used, with additional weight for honors, Advanced Placement, and academic Dual Enrollment classes.

For the class of 2017 the weighted numeric average determines rank in class.

For the class of 2018 and beyond, the weighted alpha average determines rank in class.

## **PARTICIPATION IN GRADUATION**

In order for a student to participate in graduation exercises, he or she must:

- Be classified (or be within **2** credits of being classified) as a senior at the beginning of the current school year.
- Have purchased a cap and gown through Herff Jones (850-432-7464).
- Have completed all requirements for graduation or lack no more than **2** credits and be capable of attaining a 2.0 GPA by the end of July following graduation.

**Caps and gowns will be issued during the Senior Graduation Meeting which will be held in mid-May.**

Students will not add anything to the cap and gown issued other than school-issued cords, medals, and stoles. In order to be uniform, ladies are to wear dresses and dress shoes. Gentlemen will wear dress shirts with a collar, a tie, long pants (blue denim is not acceptable), socks, and leather shoes (not athletic shoes). Seniors not dressed accordingly will not be allowed to participate in graduation. Caps and gowns are worn with the proper dress for Awards Programs and Commencement. In the event a senior cannot afford the proper clothing, he/she should file a hardship waiver in the Guidance Office.

## **REQUIRED STATE ASSESSMENTS**

Specific Testing dates are updated and posted on the GBHS Guidance Webpage. <http://www.myteacherpages.com/webpages/GBGuidance/testing.cfm>

These testing dates will also be advertised through school announcements/postings throughout the school year. Additional information on required State assessments and college readiness tests, such as the ACT and SAT can be found in our curriculum catalog. The curriculum catalog can be accessed online at <http://www.myteacherpages.com/webpages/GBGuidance/incoming.cfm>

## **SUMMER REMEDIATION COURSES**

Students who do not achieve a passing score on the Algebra 1 End of Course test will be required to participate in summer remediation coursework. Students who don't participate in the summer remediation coursework, will have to replace an elective choice the next school year with the remediation course.

## **WITHDRAWAL PROCEDURE**

In order for a student to officially withdraw from Gulf Breeze High School during the school year, it is necessary that an official withdrawal form be processed. The guidance office provides these forms which must be authorized by a parent as well as being signed by each of the student's teachers. Information will be provided by teachers regarding the student's grades at the time of withdrawal. At that time any school issued property, i.e., books, must be returned to Gulf Breeze High School.

**For up-to-date Guidance Department information, please visit the GBHS Guidance Webpage.**

<http://www.myteacherpages.com/webpages/GBGuidance/index.cfm>

# SCHOOL WEBSITE AND GRADELINE

**Gulf Breeze High School Web site:**

<http://www.santarosa.k12.fl.us/gbh>

**Santa Rosa County District Web site:**

<http://www.santarosa.k12.fl.us/>

**Dolphin Grade On-Line** allows students and parents access to grades from the internet and view a student's credit summary:

<http://www.santarosa.k12.fl.us/gbh>

You will need your Student ID and PIN – Your student ID is a 10 digit district assigned number that begins with 57 and can be found on your schedule card. Your PIN is the 4 digit month and day of your birth, and year of birth (for example, 08/16/1995). Once you have entered this information, you will be able to get several reports. If at any time during your session you are brought back to the login page, simply enter your Student ID and PIN again. For security purposes, this program will time out if left unused, and there is no information held in memory with login information of student identification.

**Printing Reports:** To print a report simply right-click the report and choose print.

If you experience problems accessing Dolphin Grade Line please call **916-4129** or send an email to [Humphreya@mail.santarosa.k12.fl.us](mailto:Humphreya@mail.santarosa.k12.fl.us).

Please include your student's name and grade.

# Be Internet Safe!

## Tips for Students

- Don't give out personal information such as name, age, address, phone number, parent/guardian's name, and school name/address.
- Don't respond to mean, offensive, threatening, or unwanted e-mail or instant messages.
- Choose a screen name that doesn't identify you as a boy or girl or your age.
- Don't share your password with anyone (except a parent/guardian)-not even your best friend; change your password frequently.
- Remember, people online may or MAY NOT be who they say they are.
- Never meet with Internet friends without your parent's knowledge.

## Helpful Sites for Students

- [www.netsmartz.org/](http://www.netsmartz.org/)
- [www.cybertipline.com/](http://www.cybertipline.com/)
- [www.kdcop.com/](http://www.kdcop.com/)
- [www.isafe.org/](http://www.isafe.org/)
- <http://wiredsafety.org/>
- [www.safekids.com/](http://www.safekids.com/)
- [www.surfnetkids.com/kidsafe.htm](http://www.surfnetkids.com/kidsafe.htm)
- [disney.go.com/cybersafety](http://disney.go.com/cybersafety)

## Where To Get Help

### Victim Assistance Hotline for Cyber Stalking

Call 800-FYI-CALL Mon.-Fri., 7:30 a.m. to 7:30 p.m. CST, or email [getthelp@ncvc.org](mailto:getthelp@ncvc.org). Visit NCV's Stalking Resource Center at [www.ncvc.org/src/](http://www.ncvc.org/src/).

### CyberTipline

Report incidents to the CyberTipline by calling 1-800-843-5678 or at [www.cybertipline.com](http://www.cybertipline.com).

### National Center for Exploited Children

Report child pornography by calling 1-800-843-5678, which is the child pornography tip line.