

GBHS PTSO Minutes

August 15, 2019

In Attendance – Allyson Anderson, Kelli Filardi, Cindy Ducote, Liz McCulley, Cyndi Massey, Julie Giles, Paula Sarkari, Christa Wilson, Jenny rushing, Christy Shane, Mary Beth Hall, Diane Folse, Jack Hitchcock, Danny Brothers.

President: Allyson Anderson brought the meeting to order, at 8:03am. She asked the committee to introduce themselves; as new faces have replaced 2019 senior parents.

Allyson shared the “Thank You” card we received from Maddie Lunday. Maddie thanked us for the \$100. Scholarship, for being the past SGA rep. on the PTSO board. Thank you to Diane Folse, our Teacher Rep. for proposing this honor to the committee.

Allyson A. took a moment to thank Kelli Filardi, Cyndi Massey and many others, on the weeklong Senior Parking Lot painting fundraiser. She among others were on premise, ready to assist.

Vice President: Kelli Filardi reported PTSO sold 243 Senior spots this year and raised \$18,150.00. In addition to funding the Fall and Spring Teacher Grants for this year, these funds will go towards the re-stripping of the parking spaces over the Winter Break, as well as repaving the front parking lot.

Kelli also reported on her research of prospective Special Programs, for the school year.

Principal: Danny Brothers welcomed the new Chair members and expressed his comments on the awesome senior parking spots this year!

He announced GBHS has 1828 enrolled students this year, as well as being fully staffed! He is pleased with the SGA students, reminded the committee that ID badges need to be in the possession of each student on campus & made everyone aware of our Dolphin Varsity Football Kick-Off-Classic, on August 16th against Choctaw!

Mr. Brothers stressed the relevance of the new Volunteer Forms to be filled out, from anyone wanting to perform any volunteering on our campus and with our students. Christa Wilson confirmed the new 6-page packet is uploaded on the school website under PTSO. She will work with VP Mr. Watts, in determining who is cleared under the original completed forms and who may need to re-do their forms. Volunteers should be vigilant in knowing ahead of time, whether they are cleared.

Secretary: Liz McCulley presented the August minutes and requested ratification. With no questions or corrections, Christa W. made a motion to pass them and Julie G. seconded - committee passed.

Cindy Ducote confirmed she will invoice Mr. Brothers for the 88 teacher’s PTSO (\$5) membership fee. This is an annual courtesy by Mr. Brothers, for his staff.

Grants: Cyndi Massey advised the committee – The previously approved PTSO grant of \$4000. from last cycle, which was allocated to cover the cost of the ACT test for GBHS at risk students, was not used. That distribution was in fact paid from a different source and did not need to be reimbursed. Additionally, the unused balance of grant funding from 2018-2019 school year totaling \$4,413.04, was transferred to the Principal’s discretionary fund.

Teacher Rep.: Mary Beth Hall advised - the County will pay for Junior’s to take the Spring ACT.

Cyndi reported the Fall Grant cycle for 2019-2020, will begin the year with \$16,301.82. Diane Folse sent out the Fall Grant request forms & the teachers are aware of the Oct. 11th deadline. The teachers can email their applications or place in the Grant mailbox in the office. Cyndi will review, compile & present them electronically to the committee for review and be ready for a vote at the subsequent meeting on 10/17.

Project graduation: Jenny Rushing and Christy Shane confirmed the date is May 23rd after our 6pm graduation. The graduates will report back to the school at 9pm for dinner and loading busses. Ticket sales began on locker day and can also be purchased via social media. They are currently being sold for \$25.00 and will have numerous opportunities throughout the year, to pick up tickets at school. **Treasurer: Cindy Ducote** will review the PG needs for this year and in conjunction with President Allyson A. and the PG Co-chairs, she will then confirm their budget. Christy S. will meet with Guidance to review the course of action, for those who will need assistance with their ticket purchase.

SGA Rep.: Jack Hitchcock jumped in with a happy report on the delivery of senior class shirts. The senior student body was very enthusiastic in purchasing their well-deserved t-shirts, with most students getting two shirts – they sold out in a few hours. A follow up order was placed and again sold out in under an hour! The next order was placed, and SGA will make seniors aware when they come in 😊 We love this school spirit!

Jack shared with us another way the SGA promotes school spirit; in the form of student dress out days. There are 8 opportunities to dress up and show Dolphin Spirit, beginning with this week's football game vs Choctaw, with a "Rock taw" theme. Dress out week continues with Navarre theme week, culminating with a Pep Rally on 8/23 before our Varsity Football game against our rival Navarre High!

Jack was one of the voices made heard regarding the paint cans and trash left behind, from senior parking paint days. Some students left their paint cans for other people to clean up, which raised the issue of proper disposal of the cans. Kelli F. will research with our local businesses, if there is an effective way for our students to do this going forward.

SAC: Julie Giles – Nothing to report at this time.

Hospitality: Julie Giles handed in receipts from "Hot Spot Bar-B-Que", from the Welcome Back Teacher luncheon on Aug.9th. Julie expressed a lower than usual attendance, which led to a brief discussion regarding the possible reasons for this. Julie stated she will coordinate days with the MS and the ES for Orientation days in the future, so as to not overlap events.

Volunteer Coordinator: Christa Wilson reiterated the importance to fill out the New Volunteer forms (The new 6-page form has been added to the PTSO website, by Coach Johnny Cook). She confirmed if a person was approved at the School Board County meetings either on 8/1 or 8/13, then they are approved on the old forms. Please also note; volunteer approvals only go through once a month. In addition, Christa is going to reconfirm whether one completed form is sufficient for the entire county, or separate forms for each school where one is volunteering. Further, the committee is awaiting a reply from Christa regarding the disposal of the (paper) forms, which contain tremendously personal information. She will email the committee with her findings.

Volunteers should be notified via email, once approved by the County.

Membership: Paula Sarkari ordered a table covering and table skirt, to represent the PTSO at all events we attend. These items were ordered by her, from Aloha in Gulf Breeze and should be in for the GBHS open house on 8/26. It was confirmed in today's meeting that a wall banner should have also been ordered, to make the PTSO area easy to locate. The items are to be Blue with the PTSO Dolphin Logo.

A detailed review of PTSO membership recognition took place; with clear definition of how to let our donors know how much we appreciate them. All Blue and Gold Donors, Business donors and Lifetime Donors will hear from the Membership Chair. President Allyson A. will have a conversation with Mr. Brothers regarding possible, additional Business donor recognition.

***10:36am Shelter in Place Drill occurred, ~10:41am security drill sent our committee outside the building.**

***Due to the fact our meeting was running late/within school hours and with multiple items left on the agenda, we chose to immediately reconvene at Chick-Fil-A!**

Treasurer: Cindy Ducote (& Pres. Allyson Anderson) advised the committee of the necessary update to the Bank signature cards. Currently there are (only) two signers on the account, being the Treasurer and President. According to OSO rules as well as Regions Bank, we The PTSO must have four. Therefore, we will add the Hospitality Chair, Julie Giles and the PG Co-Chair, Christy Shane. These two seats on the committee have a need of funds. Therefore, they will also be in possession of a debit card with their name on each card, for the length of their service on our committee. The point was made by Cindy, that it is not okay to have GBHS PTSO on the debit card; as in the past.

*In addition, we were made aware there must be two signatures on every disbursement made from the Regions checking account; regardless of the dollar amount.

The committee learned today that we must file our 2018 taxes by Nov.15th. The filing will be via Allyson Anderson's name and prepared by Josh Peaden. The committee agreed to gift Mr. Peaden with a \$100. gift card for his services, since he will file at no charge.

Allyson confirmed PTSO is now up and running on MY SCHOOL BUCKS. All Membership levels can be paid directly on the APP. She will work towards having a GENERAL DONATION box added to this.

Cindy will look into the use of a SQUARE for ease of payment, at PTSO functions. She will report on this at the Sept.19th meeting.

Cindy being new on the PTSO this year, is familiarizing herself further re: the accounts in her charge and preparing a working budget, to be passed at our Sept.19th meeting.

She and Allyson brought the current balance of approx. \$61,000. in the Regions checking account, to the attention of the committee for review and explained how the monies are allocated that we collect. There are 2 different accounts. The internal school account holds our Senior Parking Fundraising money. This is monitored by Tiffine Havemann, the school bookkeeper. Whereas, the Regions bank account contains the PTSO donations from NO SHOW NADA, Membership and Project Graduation.

New Business: Allyson will have our Regions bank account balance on next month's Agenda. The surplus in this account, warrants a discussion for earmarking usual distributions; such as Project Graduation, parking lot maintenance, Senior Parking, Grants, Hospitality, Special Programs and other school support line items and incidentals.

The discussion will be geared towards the increase of budgeted items, Hurricane reserve funding, as well as new PTSO services. Allyson will also be speaking with Mr. Brothers to see if he has some things on his plate that need funding, and/or a general donation towards school services.

Meeting adjourned at 12:12pm!

Minutes respectfully submitted by Liz McCulley