

Gulf Breeze High School PTSO

Fall 2020-2021

Teacher Grant Request Form

Name _____

Contact e-mail _____

Subject/Department _____ Grade Levels _____

Amount of Request (\$250.00 maximum) \$ _____

Which of the following possible funding sources have you explored?

Department Funds _____ SAC _____ Other _____

Items requested:

How will the requested items be used in the classroom?

Please attach supporting documentation to substantiate your request.

Collaborative Partners (if any): _____

Deadline to turn in requests for the 2020-2021 Fall Teacher Grants is October 8th.

Please send completed form to Cyndi Massey themasseyfamily@hotmail.com or place in PTSO mailbox in the office.

The PTSO Board will consider your request and notify you as to whether or not it is approved. This notification will happen after October 16th. Please be advised that should your request be accepted, the IRS requires that you turn in a receipt as proof of purchase of the items requested. Don't assume your grant request will be tax exempt.

(Funds must be spent by December 4th.)

Questions? Please contact Cyndi Massey (PTSO Grant Chair) at themasseyfamily@hotmail.com or Melissa Hutcherson (PTSO Teacher Rep) hutchersonm@santarosa.k12.fl.us