

## Gulf Breeze High School Advisory Council Meeting

February 19, 2020

In attendance: Danny Brothers, Jim Docherty, Lily Ewens, Nathan Ford, Julie Giles, Andrea Gutshall, Joanne Hayes, Tom Hofius, Frank Kersten, Bo Marks, Jay Matthews, Tracy Payton, Shannon Spooneybarger, Lisa Stersic, Megan Thacker, Rachelle Wood, Linda Youberg

\*called to order 8:02am by Chair Bo Marks

1<sup>st</sup> order of business: adopting agenda. Agenda was accepted by unanimous consent.

Secretary's report: motion to approve January 2020 minutes. Motion to approve was made by Jim Docherty seconded by Nathan Ford. None opposed. Motion carried.

### Principal's report:

- Sports: Winter sports wrapped. Both boys and girls soccer had great seasons and competed at state. Boys basketball season went well and they made it far in to the district finals. Spring sports are starting to get underway.
- Mock trials start next week in Escambia County and are led by students. It is a very exciting event.
- Debate is heading to state next week. Aris Graber sunshine state scholar
- Congratulations to our 2020 National Merit Scholar Finalists - Bickston Laenger, Britton Landrum, and Wyatt Sise
- SGA hosting Dance Marathon on 2/22. This is a fundraiser dance for the Children's Hospital. Last year they raise \$11,000. This year they hope to raise 20,000.
- Midyear report- targets identified are:
  - ELA Scores: Scores taken in the fall and data is being reviewed to see if we are on target.
  - Math Scores: EOC for Algebra and Geometry, we have 2 students who currently need a little more assistance to improve their score.
  - Teacher feedback: Rubric used to evaluate teachers is used to measure progress. The rubric is the same regardless if a teacher is here all year or newer to GBHS.
    - Related information/question: In the SAC by-laws it outlines certain responsibilities. Bo shared that he wants to make sure we are following through on the responsibilities. Part of the spirit of the by-laws is to do a progress update of the goals in the school improvement plan. The SIP committee and Mr. Brothers will work together to continue to look at the areas of need. The good news is that there is not a lot of areas that need improvement. GBHS is a 5-star school.
  - We do a good job at identifying students who need interventions and support to increase performance.
- Funding: There was a decrease in SIP money. It is difficult to understand when the money is going to deposited. Our funding is FEFP (Florida Education Finance program) and that is one piece of a bigger picture that has other variables in that funding line. Unfortunately, the state and the county took \$4,273 dollars with little notice. Balance is \$399. If it goes to ROTC there

will be little left. This is the third of four calculations that has taken place and the funds were decreased on this calculation. FTE count is related to the funding of SIP.

- Related information: FTE is calculated during the school year 4 times. They multiply the FTE in a formula with other categories. The numbers will change dependent on enrollment. The numbers for the school are adjusted and the budget had to adjust for how much money each school gets. For SAC we are concerned with the SIP part of that budget.
- Related question: How do we build a budget if the monies for SIP fluctuate and the money is promised for a grant?
  - Mr. Brothers shared that in that scenario it becomes his issue and he will find a way to take care of it or reach out to the county to find a way to fund the grant.
- Related question: Is there a way to transfer it to another grant line?
  - The money needs to be spent out of that line item.
- Related question: Do we get more money for students who are from military families?
  - The answer is yes, but that is a different funding line. The calculations for this funding regarding FTE are done four times a year and is done around the same time.
  - J. Dochty offered there is additions and subtractions to the account that sometimes are from an unknown source. This makes accounting difficult.
  - Wei Ueberschaer shared she will find out the calculations/formula and share with Bo to give more clarity on how the funding is calculated in more detail.

School board guest report: Wei Uebershaer, Santa Rosa County School Board Member, District 5

- Update on volunteer forms and the process
  - Last year volunteer program was looked at for improvements and what is working well.
  - Due to operational audits each volunteer must complete the application process at each school he /she is volunteering at. Principals need to have this documentation to show auditors if asked.
  - There was not a way to have a volunteer list 2 to 3 schools and meet the audit requirements. That is why a volunteer form is needed for each school, this also aides in each principal having the most current list for their school.
  - There are 2 volunteer levels:
    - Level 1: This is for volunteers that help during events/school day.
    - Level 2: For overnight events and is also school board approved.
    - Related information: PTSO has a volunteer coordinator and that person could look at the most recent volunteers approved.
    - You can look at school board minutes online to also see what level 1 and level 2 volunteers were approved at each meeting.
    - For GBHS it is on the school website under SAC.
    - For disapprovals there is contact made with the person who applied. There is currently not enough manpower to contact each volunteer who is approved.

- Related information/question: It doesn't seem like we are tracking hours for volunteers. Mr. Brothers shared this year we started with fall and winter sports keeping track of hours for volunteers in the concession stand. We also need help from parents keeping track of hours. This is also on the honor system and we will use the list of volunteer hours moving forward.
  - A volunteer cannot help until school board approval is granted.
  - The approval is per year school year, August to May. There is a fee with Level 2 approval.
  - Military has to follow the approval process as well as teachers who want to volunteer at their child's school.
  - The school board meetings are twice a month. There is one on 2/20 on the sound end at 6:30pm at Woodlawn Beach Middle.
  - There is a fillable PDF for volunteers to fill out on the district website.
- Question: Is 7<sup>th</sup> period still being considered?
  - 7<sup>th</sup> period idea is still floating around. Factors include funding and transportation and also are a negotiated item with the teacher's union and other unions.
    - Related question: Are change times still being considered for middle and high school? The change times for middle and high school, if it happens, would probably not happen until there is a 7<sup>th</sup> period change as well. It does not make sense to change to a 7<sup>th</sup> period day and then later change the middle and high school times. It makes sense to do both at the same time.
- Question: When will there be funding for a better parking lot? Further discussions will need to take place, not sure how to answer at this time.

*Committee Reports:*

School Improvement Plan Report:

- Joanne Hanes will be contacting the group by the end of the year to do some brainstorming and how to use funds more quickly.

Budget and Grants Report:

- \$7,389 on A+, SIP fund balance is \$399. 82
  - Drusky grant for 508.90 and has been funded and spent. Mr. Drusky is very thankful for the camera and is planning some upcoming events in his classroom with the camera.
  - Grant 1 Request: AFJROTC/Keith Nelson requests \$327 to help fund the purchase of updated classroom signage. Signage geared to inspire student leadership, improve recruiting/participation in program and serve as classroom instructional aids. Motion to approve: Brian and seconded Joanne. None opposed; motion carried.

### By -laws and Elections Report:

- Linda reviewed and changed some wording. Two questions that came up:
  - In the by-laws it is listed that there is an elected Officer of Budgets and Grants chair and co-chair.
    - Question: Can we take out that the co-chair as an elected position? We need the position, but we will take out that the co-chair is an elected position.
  - In the by-laws it states that we will hold 8 meetings, this was due to the 5-Star school award requirements. Even though the 5-Star Award is going away, we will keep the 8 meetings as best practice and, in the event, the 5-star award is brought back.
  - Deadlines listed in the by-laws for amendments and changes read:
    - 3-day notice for a written and proposed vote
    - 7-day notice that states we are to notify community
    - 14-day notice to share if we are changing by-laws.
  - If anyone has proposals for the next meeting to change the by-laws get those to her for the next meeting.

### Old Business:

- All 3 Gulf Breeze schools received the 5-star award and was noted in the paper. Gulf Breeze High School was the only high school in the county that received the award. Thank you to Frank Kersten for being an integral part of the 5 Star Award Process.

### Student Representative:

- Megan Thacker shared about the dance marathon on 2/22. SGA does not know if they have met their goal yet, but that will be announced later.

### PTSO Representative:

- Can PTSO could cover any grants that SAC can't? There is a \$250 limit, but special exceptions have been made in the past. In the past PTSO and SIP have worked together to help cover grants.

### Public Forum/Announcements:

- none

Adjourned 9:02am

Next meeting date: March 25<sup>th</sup>, 2020